

## EVANS ELEMENTARY HOME & SCHOOL ASSOCIATION MEETING

**DATE:** 6/9/2010

**LOCATION:** Evans Elementary Media Center

**ATTENDEES (based on sign in sheet):**

Sheri Barberini

Jacqueline Clarke Havrilla

Karen Clemens

Sue Coyne

Melinda Fink

Dawn Heine

Nicole Jones

Jennifer Kelly

Julie Kuerschner

Kathy Mandracchia

Susan Mercer

Wendy Monte

Lorraine Moyer

Julie Mullin

Arlene Reagan

Tracy Rumsey

Cathy Tumelty

Beth Vallone

Becky Zajac

**EVANS ELEMENTARY HOME & SCHOOL ASSOCIATION**

**[www.evanshsa.org](http://www.evanshsa.org)**

**6/9/2010 MEETING MINUTE**

Call to order 7:10 pm

**President's Report (Cathy Tumelty):**

There is a quorum (9 members) present at this meeting, with twelve members in attendance.

As this school year comes to a close, thank you to all who volunteered this year and for all the hard work that went into making the year another successful one for the H&SA.

Thank you to Sheri Barberini for serving in the capacity of Treasurer for the Evans H&SA during her two year term as well as her on-going event support throughout the school year.

Thank you also to Lorraine Moyer for her three years of service as the Evans H&SA Secretary and her support in helping to establish the H&SA from its inception.

Welcome to current Assistant Treasurer Beth Vallone as she transitions into her two-year term as the Evans H&SA Treasurer.

Also welcome Melinda Fink as she assumes the position of Evans H&SA Assistant Treasurer for a one-year term. Standard elections in the spring of 2011 will include this position for the traditional two-year term.

As her tenure with children at the elementary level comes to an end, a special thanks and farewell goes out to Jennifer Kelly who has spearheaded the Hospitality Committee for many years both at Evans and Limerick Elementary Schools.

**Vice President's Report (Dawn Heine):**

Nothing to report.

**Treasurer's Report (Sheri Barberini):**

As of May 12, 2010, the account balance is \$65,493.64. The balance decrease reflects finalizing the spring book fair with Scholastic.

**Secretary's Report (Lorraine Moyer):**

Motion to approve minutes for the May 12, 2010 meeting: Jennifer Kelly & Becky Zajac.

**Principal's Report (Mrs. Jacqueline Clarke Havrilla):**

Thank you to the H&SA for another great year. Without the support of the association many activities for the students would not have been possible. Everyone is looking ahead to another great year in 2010-11 with students "Growing Smarter Everyday" at Evans!

**Faculty Liaison's Report (Kathy Mandracchia):**

Echoing previous sentiments, thank you to the H&SA for a wonderful 2009-10 school year. Join the crew at the Volunteer Appreciation Social immediately following the meeting for ice cream floats and other delicious treats!

## EVANS ELEMENTARY HOME & SCHOOL ASSOCIATION

[www.evanshsa.org](http://www.evanshsa.org)

### 6/9/2010 MEETING MINUTE

#### Committee Updates:

##### **Daytime Help (Cathy Tumelty)**

Thank you to everyone who volunteered their time this year for so many events during the school day!

##### **Family Fun Night (Cathy Tumelty for Susan Roscher)**

The Spring Carnival was met with a fantastic turnout! The H&SA gained roughly \$668 from this fun family night out. Student volunteers helped to make this event a success. As a result, a request was made to use a portion of the profit to purchase a pair of movie tickets for each student volunteer (@ \$15 a pair) as a thank you for their time and effort. Attending membership voted unanimously to allow for the purchase of movie tickets for the student volunteers.

##### **Hospitality (Jennifer Kelly)**

On May 19<sup>th</sup> the circus-themed Teacher Appreciation Luncheon was hosted in the LGI and was thoroughly enjoyed by everyone. Look for more wonderful things from the Hospitality Committee in 2010-11 as Tracy Rumsey and Julie Kuerschner take over the reins!

##### **Market Day (Julie Kuerschner)**

Profit through April totals \$4,009, with 39 customers participating in April, bringing profits to 89% of the anticipated annual profit total of \$4,500 – with just 2 more sales to go! There are many great food products to choose from through this fundraiser – all money back guaranteed! You can link to Market Day's website via the H&SA website for more details about special promotions and to place on-line orders. Don't forget about the summer sale in July!!!!

##### **Mommy Market (Beth Vallone)**

The morning of May 22<sup>nd</sup> marked the first ever "Mommy Market" children's items fleamarket. Twenty-two vendors participated in this indoor event with a light, but steady flow, of customers. Definitely some "lessons learned" this time around for consideration in hosting next year's event. Thanks to all who participated!!!

##### **Refunding/General Fundraising (Beth Vallone)**

In partnership with Limerick Bowl, roughly 90 "Rewards Cards" have been sent to interested Evans families to be used during open bowling at three participating bowling allies, as well as for billiards. This will allow the H&SA to earn 10% on these purchases, plus the participating family will also earn personal rewards. Cards are free. In just a few short weeks the H&SA has earned \$2.80 with great potential! Contact Beth Vallone to receive a card.

#### Old Business:

##### **Acceptance of Amended By-laws with a Conflict of Interest Policy**

With a quorum present, a motion by Becky Zajac and a second by Sue Coyne, attending membership voted unanimously to approve the revised Evans Elementary H&SA By-laws which includes the additional article and associated sections outlining a Conflict of Interest policy.

**EVANS ELEMENTARY HOME & SCHOOL ASSOCIATION**

**[www.evanshsa.org](http://www.evanshsa.org)**

**6/9/2010 MEETING MINUTE**

**New Business:**

**Amendment of By-laws to Modify Quorum Requirement**

Recognizing that, historically, attendance at H&SA meetings is low – making it difficult to move forward with various facets of organizational business - a motion was made by the Executive Board to reduce the number of members in attendance which constitutes a quorum from nine (9) non-Executive Board members to five (5) non-Executive Board members. The attending membership voted unanimously to amend the Evans H&SA By-laws to reduce the number of members in attendance which constitutes a quorum to five (5) non-Executive Board members.

**Volunteer Participation Requirement**

In May the SFASD School Board approved revisions to Policy 916 with regards to community volunteers. The policy now states that anyone entering any of the SFASD buildings to volunteer services or for any other issue must be cleared through the new Raptorware. *This will take the place of the Act 34 Criminal History Report and the Act 151 Child Abuse Clearance Statement which will no longer be required for parent volunteers.*

The next meeting of the Evans Elementary H&SA is on Wednesday, **September 15, 2010**, at 7 pm in the Evans Elementary School Media Center. ***The proposed 2010-11 H&SA budget will be reviewed and presented for approval at this meeting.***

Motion to adjourn: 7:55 pm by Julie Kuerschner & Becky Zajac.